

**Websitation of Excellence Award Criteria
For
ASHRAE Region 1 Web sites**

<i>The Chapter's home-page should have the following as a minimum, and will be awarded points for each as follows:</i>		October	December	February	April
1	Proper Title, i.e.: ASHRAE® Boston Chapter	100 points			
2	Geographical location (City and State)	100 points			
3	Disclaimer Statement with link to ASHRAE.org	100 points			
4	Webmaster name, e-mail address, and date of latest revision	100 points			
<i>If all four items above are found on the home page and are operational, the website is eligible for the following extra points:</i>					
5	Description of region served (geographical boundaries)	100 points			
6	Link to, or Greeting from chapter president (a general “welcome” and statement)	100 points			
7	Link to chapter officers and committee chairs contact information (who's who)	100 points			
8	Link to chapter monthly meeting info (when, what, where)	100 points			
<i>Bonus Points for items found anywhere on the site:</i>					
9	Current chapter newsletter	50 points			
10	Past newsletters (at least all from the current year)	50 points			
11	Upcoming events and future meetings	50 points			
12	Link to Region I website	50 points			
13	Chapter history / general info pages (statistics)	100 points			
14	Other Functional Committee pages (Program, TEGA, SA, Membership, RP)	25 points for each			
15	Link to sign up for e-mailed newsletter	50 points			
16	Link to sign up for attendance at monthly meeting	50 points			
17	Link to sign for ASHRAE membership	50 points			
18	Most recent BOG/Meeting minutes	50 points			
19	Past BOG/Meeting minutes (at least all from the current year)	50 points			